

Blair Hill Wind Farm Community Liaison Group

Terms of Reference



COMMUNITY LIAISON GROUP (CLG) OVERVIEW

RES has established the Blair Hill Wind Farm CLG to provide a forum for discussion and exchange of information as well as to create an effective channel of communication between RES, the local community and stakeholders. The local community is defined as those living or working in the vicinity of the proposed Blair Hill Wind Farm.

The objectives of the CLG are:

- To provide a forum for discussion and the exchange of information
- To create and maintain channels of communication between representatives of RES and the local community
- To receive progress updates on the development of the Blair Hill Wind Farm planning process
- To consider any issues arising from the planning development of Blair Hill Wind Farm

CLG TERMS OF REFERENCE

1. CLG Membership

The founding members of the CLG will be based on locally elected representatives, local community groups and representatives from RES. The CLG membership will be reviewed if the wind farm is consented. The CLG membership will be finalised at the second CLG meeting and subsequent requests to join the CLG will be considered by all founding members and approval of such request must be by majority vote of the founding CLG membership. A proxy member from each group represented on the CLG may attend the CLG meeting if a principal member(s) are unavailable.

2. Meetings

The date, time and venue for the next meeting will be agreed at each CLG meeting. Extraordinary meetings may be held by majority vote of the CLG members. Meetings may be held in-person or via an online platform.

3. RES Commitments

RES commits to undertake the following:

- Draft minutes as a record of the meetings. These will be issued to the CLG members by RES within 5 working days of each CLG meeting
- Publish copies of all meeting notices, confirmed minutes and presentations on the Blair Hill Wind Farm website and distribute the same in soft copy to all CLG members
- To issue agendas to the CLG at least five days in advance of each meeting
- Organise relevant external/guest speakers to address the CLG on any issues of interest articulated by the members relating to Blair Hill Wind Farm
- Finance the venue hire, any documents and advertising costs associated with running the CLG

CLG TERMS OF REFERENCE

3. CLG Member Commitments

The CLG members commit to undertake the following:

- Disseminate information back to and make representation on behalf of the communities they represent
- Address questions and concerns arising from the surrounding communities
- Review the minutes issued by RES, within 5 working days and approve or request amendment(s)
- To raise any topics, questions and agenda items for the next CLG meeting within 5 working days of the next scheduled meeting

4. Chairperson

The CLG will identify a Chair. The Chair of the group is responsible for the orderly running of the meetings, adherence to the agenda and enforcement of the CLG's Terms of Reference. In the event the elected Chair is unable to attend a CLG meeting, a temporary Chair will be agreed at the relevant meeting by majority vote of the CLG members.

5 Minutes

Minutes of the meeting will be taken by RES and issued to members within 5 working days of the meeting. CLG members will review and approve, or request changes to, the minutes within 5 working days of receiving the minutes from RES. Approved minutes will be published at www.blairhill-windfarm.co.uk/community-liaison-group/ within a maximum of 2 weeks of the CLG meeting.

6 Dissolution

The CLG may be dissolved at any time by majority vote of the CLG members.

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7. Agenda

The topic schedule for ongoing meetings will be discussed and addressed at the inaugural meeting. The meeting agenda will include:

- Welcome and introductions
- Apologies
- Matters arising
- Blair Hill Project Update
- Questions from previous meeting
- Q&A
- Any other business
- Date and time of next meeting

Terms of Reference approved 27th February 2024

The Terms of Reference may be reviewed at any time. Any changes must be approved by majority vote of the CLG members.

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